



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, March 25, 2021
Town Office, 10 W. Marshall Street
6:00 PM



.DUE TO THE GOVERNOR'S EXECUTIVE ORDERS MANDATING SOCIAL DISTANCING AND LIMITING THE NUMBER OF INDIVIDUALS AT A GATHERING TO 10, THIS MEETING WILL BE HELD REMOTELY.

THE MEETING WILL BE LIVE STREAMED/VIDEO RECORDED AND AVAILABLE FOR VIEWING ON OUR WEBSITE AT WWW.MIDDLEBURGVA.GOV. PUBLIC PARTICIPATION IS AVAILABLE THROUGH <https://zoom.us/j/96073862524> OR BY CALLING 1-301-715-8592, Pin: 96073862524#. IF YOU WISH TO SPEAK DURING THE PUBLIC HEARINGS AND/OR PUBLIC COMMENT PERIODS, YOU ARE ENCOURAGED TO REGISTER IN ADVANCE BY CONTACTING THE TOWN CLERK AT rnorth@middleburgva.gov or by calling (540) 687-5152 NO LATER THAN 4:00 P.M. THE DAY OF THE MEETING.

- I. Call meeting to order
- II. Pledge of Allegiance
- III. Remote Meeting Announcement
- IV. Roll Call
- V. Public Comment
- VI. Public Hearing and Related Action Items
- VII. Special Recognition by Mayor and Council
- VIII. Public Presentations
- IX. Staff Reports
 - IX.A. Town Treasurer's Report & FY '21 Budget Revised Outlook
Suggested Action: Back-up materials will be distributed next week
 - IX.B. COVID-19 Status Report - Town Manager Davis
Suggested Action: Back-up materials will be distributed next week
- X. Reports of Town Committees/Council Liaisons (if applicable)

XI. Consent Agenda

XI.A. Council Approval - February 23, 2021 Special Council Meeting; March 11, 2021 Regular Council Meeting Minutes

[03-11-2021 - Regular Council Meeting Minutes.pdf](#)

[02-23-2021 - Special Council Meeting Minutes.pdf](#)

XI.B. Council Approval - Blue Ridge Ave utility extensions

[memo - Blue Ridge Ave utility extensions.pdf](#)

[Blue Ridge Ave plan and profile.pdf](#)

XII. Action Items (Non Public Hearing Related)

XII.A. Council Approval - Resolution To Apply for Grant - Feasibility Study for Sewer Main Extensions

[Grant Resolution Memo 3_25_21.pdf](#)

[Resolution - Supporting Grant Application - Water and Sewer Solutions.pdf](#)

XII.B. Council Approval - Amendment to Employee Handbook - Paid Family Leave

[2021.03.25 - Paid Family Leave.pdf](#)

[Paid Family Leave - Middleburg - For Town Council Approval.pdf](#)

XIII. Discussion Items

XIII.A. FY '22 Utility Fund Budget - Town Manager Davis/Town Treasurer Rivard

[2021.03.25 - FY22 Utility Fund Discussion.pdf](#)

[PROPOSED FY22 Budget for Town Council FINAL - UF Only.pdf](#)

XIV. Information Items

XV. Public Comment (second)

XVI. Adjournment

.Remote Meeting Announcement

It is the Middleburg Town Council's responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognizes the need to do so safely for not only its membership but also for the Town staff and members of the public. To that end, in accordance with the Resolution Confirming the Declaration of a Local Emergency and the Ordinance to Implement Emergency Procedures & Effectuate Temporary Changes to Address Continuity of Governmental Operations during COVID-19, the Town Council will hold its meetings via remote access until such time as the Governor rescinds his emergency orders prohibiting gatherings of greater than 10 individuals and mandating social distancing. Copies of the previously referenced documents are available on the Town's website for those who wish to

view them. Anyone wishing to participate during the public comment periods may do so by calling (301) 715-8592, Webinar ID: 96073862524#